



Board of Commissioners / General Session Minutes

May 8, 2024 / 6:30 p.m.

1. Call meeting to order / Roll Call / Pledge of Allegiance

- President Carlson calls the meeting to order at 6:30 p.m.
- Roll Call: President Carlson (Present), VP Nichols (Absent), Comm. S. Carlson (Present), Comm. Papritz (Present)
- Pledge of Allegiance

President Carlson calls for a motion to allow VP Nichols to attend the meeting remotely. So moved by Comm. S. Carlson, seconded by Comm. Papritz. Motion carries.

2. President's Report – Administration & Government Reporting (President Carlson)

Meeting with risk manager, Jason Johnston, went well. Only recommendations were to secure the propane tanks in the pole barn to the wall, and to put up no swimming signs around the lake.

3. Public Comment

4. Fall Rugby Fest

- A representative from the rugby team was present for the discussion. Discussed what worked and didn't work last year to determine what activities would be included in 2024.
- What worked well: hot dog sales, 3 music entertainers, children's giveaways, set-up, face painters
- What didn't work: food truck/vendor location, baggo's
- Steve will contact politicians
- Nancy will talk to D. Wells and Park Place for coupons etc. for raffles
- Brandon will talk to other park district representatives at WSRA about a reciprocal arrangement for marketing each other's events

5. Meeting Minutes (Leslie Cassidy)

- President Carlson calls for a motion to accept the April 16 Special Session (Public Hearing) minutes, April 16 Special Session minutes (Efficiency Comm. Meeting), and the April 16, 2024 general session minutes. So moved by VP Nichols, seconded by Comm. S. Carlson. Motion carried.

6. State / County Officials / WSRA

None

7. **Treasurer's Report (Michelle Rieber)**
 - **Treasurer's Report** presented to the Board. President Carlson calls for a motion accept the treasurer's report, pending audit, for April 2024. So moved by Comm. Papritz, seconded by Comm. S. Carlson. Motion carried.
 - **Review/Approve AFR** – Discussion. President Carlson calls for a motion to accept the presented AFR. So moved by Comm. Papritz, seconded by Comm. S. Carlson. Motion carried.
 - **Review/Approve Audit** – Discussion. President Carlson calls for a motion to approve the Audit as presented. So moved by Comm. S. Carlson, seconded by Comm. Papritz. Motion carried.
 - **Review/Approve first payment to Schroeder** – Discussion. President Carlson calls for a motion to approve the 1st payment to Schroeder asphalt for work completed for \$96,134.58. So moved by Comm. Papritz, seconded to Comm. S. Carlson. Roll call: President Carlson - aye, VP Nichols - aye, Comm. S. Carlson - aye, Comm. Papritz – aye. Motion carried.
8. **Parks & Grounds (VP Nichols)**
 - Pickleball stripes on tennis court still need to be painted, the trees at the end of the path by the apartments need to be wrapped, and we need to keep an eye on the new trees.
9. **Building & Maintenance (VP Nichols)**
 - Roof of community center was repaired. The roof will need to be completely redone within the next few years. VP Nichols will look at the roof.
10. **Community Engagement, Special Events, & GPCA (Comm. S. Carlson)**
 - Two individuals that volunteered at Adopt-a-Highway expressed an interest in being a commissioner and were invited to this meeting, however, did not come. Leslie will send a note to remind them about the next meeting if still interested.
 - Postcard advertising for commissioners will be going out soon.
11. **Rentals, Programs, & Marketing (Comm. Papritz)**
 - Upcoming rentals and rental hours discussed. Board decided to keep the hours as is for now until we see how the new parking lot works out.
12. **Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report – April 2024
13. **Community Center Parking Lot (President Carlson)**
 - **Review/Approve extra site visits by engineer** – discussion. President Carlson calls for a motion to approve 5 additional visits at \$250 each. So moved by Comm. S. Carlson, seconded by Comm. Papritz. Motion carried.
14. **Facilities Expansion Planning Committee (President Carlson)**
 - No report
15. **Old Business**

16. New Business

Appointments for the FY2024-2025 to be determined-

- Appointment of President – VP Nichols makes a motion to appoint Nancy Carlson as President, seconded by Comm. S. Carlson. Motion carried.
- Appointment of Vice President - Comm. S. Carlson makes a motion to appoint Dave Nichols as Vice President, seconded by President Carlson. Motion carried.
- Determine Areas of Responsibility for each Commissioner
 - Admin & Gov't Reporting – President Carlson
 - Parks & Grounds – VP Nichols
 - Building & Maintenance – VP Nichols
 - Rentals, Programs, & Marketing – Comm. Papritz
 - Community Engagement, Special Events – Comm. S. Carlson
- Appointment of Legal Counsel – Comm. S. Carlson makes a motion to appoint Ancel Glink as legal counsel, seconded by VP Nichols. Motion carried.
- Appointment of Secretary / Treasurer back-up – VP Nichols makes a motion to appoint Leslie Cassidy as Secretary/Treasurer back-up, seconded by Comm. Papritz. Motion carried.
- Appointment of Treasurer / Secretary back-up – VP Nichols makes a motion to appoint Michelle Reiber as Treasurer/Secretary back-up, seconded by Comm. Papritz. Motion carried.
- Determination of Park District Meeting Dates/Times for FY2025 – second Wednesday of each month beginning at 6:30pm in the conference room of the community center.

17. Executive Session

- None

18. Items from Executive Session to be voted on

- None

19. Adjournment

- President Carlson calls for a motion to adjourn the meeting. So moved by Comm. S. Carlson at 8:09 p.m., seconded by Comm. Papritz. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners