



Board of Commissioners / General Session Minutes

September 11, 2024 / 6:30 p.m.

1. Call meeting to order / Roll Call / Pledge of Allegiance

- President Carlson calls the meeting to order at 6:30pm.
- Roll Call: President Carlson (Present), VP Nichols (Present), Comm. S. Carlson (Present), Comm. Papritz (Present), Comm. Nygren (Present).
- President Carlson asked Bill Reil to lead the Pledge of Allegiance.

2. President's Report – Administration & Government Reporting (President Carlson)

- Areas of Responsibilities – President Carlson calls for a motion to move this down to the end of the agenda. So moved by Comm. S. Carlson, seconded by Comm. Papritz. Motion carries.

3. Public Comment

- none

President Carlson calls for a motion to move agenda #8 to this point. So moved by Comm. S. Carlson, seconded by Comm. Papritz. Motion carries.

Agenda item #8: Building & Maintenance (VP Nichols)

- Eagle Scout Project – Eagle Scout candidates, Tommy and Aidan Dunn were present to report on their completed Eagle Scout projects of building and installing 2 purple martin birdhouses and building and installing a surround for the portable toilet, both at Lake Park. Home Depot and Long Lake Lumber offered the boys discounts. Scouts were given the ok to use some of the left-over money to purchase plaques to be put on their projects.
- Department report included the purchase of a new drill, additional portable toilet for the ballfield ordered, dead tree in Tower Park that needs to come down, and field maintenance needed at Hutchins Athletic Field after sports teams are done.

4. Fall Rugby Fest

- Final plans discussed, layout determined, confirmation of who is handling what (bonfire, parking, games, etc.)

5. Meeting Minutes (Leslie Cassidy)

- President Carlson calls for a motion to accept the August 14, 2024 Special Session and the August 14, 2024 General Session minutes, So moved by Comm. Papritz, seconded by VP Nichols. Motion carried.

- 6. State / County Officials / WSRA**
 - Trunk or Treat discussed. Park District will have a car there again, and Comm. Nygren, VP Nichols, and Comm. Papritz will represent the board. 400 treat bags will be made – Michelle will contact the schools for volunteers. Park district will donate \$200 to WSRA towards the event.
 - Comm. Papritz reported that WSRA will be discontinuing their Shining Stars Fundraiser and will replace it with a different event.

- 7. Treasurer's Report (Michelle Rieber)**
 - Treasurer's Report presented to the Board. President Carlson calls for a motion accept the treasurer's report, pending audit, for August 2024. So moved by VP Nichols, seconded by Comm. S. Carlson. Motion carried.

- 8. Parks & Grounds (VP Nichols)**
 - Agenda item moved up on agenda

- 9. Buildings & Equipment (VP Nichols)**
 - Report included the new refrigerator was delivered and the backflow tests were rescheduled

- 10. Community Engagement, Special Events, & GPCA (Comm. S. Carlson)**
 - Nothing to report this month

- 11. Rentals, Programs, & Marketing (Comm. Papritz)**
 - Report included a rental that lost their security deposit for leaving back door propped open while music was playing, upcoming rentals, Comm. Papritz's meeting with the Rugby board to review the agreement between GPPD and the rugby club, and that LASC is using the field. Discussion regarding issues with music during rentals. Board's decision: hire an individual for \$35/hour to come from 8-11pm to monitor keeping the door closed and ending rental on time.

- 12. Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report – August 2024

- 13. Community Center Parking Lot (President Carlson)**
 - Review/Approve proposals for additional trees – discussion. VP Nichols makes a motion to have the necessary trees purchases/planted at a cost not to exceed \$4,605, provided a 1-year guarantee is included, seconded by Comm. S. Carlson. Motion carried.
 - Approve release of \$15,000 to Schroeder Asphalt – discussion. \$15,000 was withheld from our last payment to Schroeder for landscaping that was not completed. After some research, it was determined that Schroeder did complete what was in the contract. Comm. Papritz made a motion to approve the release of \$15,000 to Schroeder Asphalt for the cost of the landscaping withheld from last payment, seconded by VP Nichols. Motion carried.

- 14. Facilities Expansion Planning Committee (President Carlson)**
 - No report at this time

15. Old Business

16. New Business

- Areas of Responsibilities – President Carlson presented the Board with a recommendation of what the 5 areas should be and what falls under each category. Discussion. It was determined that VP Nichols will continue to be responsible for Buildings & Maintenance, and Comm. Nygren will take over Parks & Grounds. President Carlson will update the form and email it out to everyone with the suggestions made during the meeting.

17. Executive Session

- none

18. Adjournment

- President Carlson calls for a motion to adjourn the meeting. So moved by Comm. Papritz at 8:09 p.m., seconded by VP Nichols. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners