



Board of Commissioners / General Session Minutes

October 9, 2024 / 6:30 p.m.

- 1. Call meeting to order / Roll Call / Pledge of Allegiance**
 - President Carlson calls the meeting to order at 6:36 p.m.
 - Roll Call: President Carlson (Present), VP Nichols (Present), Comm. S. Carlson (Present), Comm. Papritz (Absent), Comm. Nygren (Present).
 - President Carlson waived the Pledge of Allegiance.

- 2. President's Report – Administration & Government Reporting (President Carlson)**
 - Office hours will change to 1:00-6:00pm effective immediately to help accommodate those that work and need to come in later.
 - Dave Wells of D. Wells Automotive would like to be a sponsor with a \$500 sponsorship to help fund Music by the Lake.

- 3. Public Comment**
 - None

- 4. Meeting Minutes (Leslie Cassidy)**
 - President Carlson calls for a motion to accept the September 11, 2024 general session minutes. So moved by Comm. S. Carlson, seconded by Comm. Nygren. Motion carried.

- 5. State / County Officials / WSRA**
 - WSRA's Trunk or Treat event will be held on October 20th. The park district will participate and will make 400 goodie bags for distribution. Discussion. VP Nichols makes a motion to purchase supplies at a cost not to exceed \$500, seconded by Comm. S. Carlson. Motion carried.

- 6. Treasurer's Report (Michelle Rieber)**
 - Treasurer's Report presented to the Board. President Carlson calls for a motion accept the treasurer's report, pending audit, for September 2024. So moved by VP Nichols, seconded by Comm. Nygren. Motion carried.

- 7. Parks & Grounds (VP Nichols)**
 - Dead tree in Tower Park discussed. President Carlson calls for a motion to accept proposal from McGinty at a cost not to exceed \$1,300. So moved by Comm. Nygren, seconded by VP Nichols. Motion carried.
 - Dam inspection report prepared by Gewalt Hamilton Associates presented to the board. Discussion. It was recommended that the park district budget the expense of having seawall repaired/replaced within 3-5 years.

- 8. Building & Maintenance (VP Nichols)**
 - Inspections completed during September/October: backflow devices, fire extinguisher and furnaces. Locks have been placed on the air conditioning units, and annual maintenance rodding completed.
- 9. Community Engagement, Special Events (Comm. S. Carlson)**
 - Upcoming events: Blood Drive – Oct. 30, Craft Fair – Nov. 2, and Adopt-a-Highway – Nov. 2.
 - Plans for Bears/Packers game discussed. No admission, bring your own food and drink. Comm. S. Carlson makes a motion to purchase a 75' TV for the event at a cost not to exceed \$650, seconded by Comm. Nygren. Motion carried.
 - Fall Rugby Fest – discussion. Creating event with rugby has not been very popular – income has decreased both years. Board will discuss options going forward – topic will be added to January 2025 agenda.
- 10. Rentals, Programs, & Marketing (Comm. Papritz)**
 - Approve having current employee, Jim Rieber, on-site to monitor rentals with music. Comm. S. Carlson makes a motion to approve at a cost of \$35 per hour, seconded by Comm. Nygren. Motion carried.
- 11. Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report – September 2024
 - Newsletter content and deadline for January/February newsletter.
- 12. Community Center Parking Lot (VP Nichols)**
 - Final invoice from Schroeder Asphalt discussed. VP Nichols makes a motion to approve payment to Schroeder Asphalt in the amount of \$35,569.14, seconded by Comm. S. Carlson. Roll call: President Carlson (Aye), VP Nichols (Aye), Comm. S. Carlson (Aye), Comm. Nygren (Aye). Motion carried.
- 13. Facilities Expansion Planning Committee (President Carlson)**
 - No report
- 14. Old Business**
 - None
- 15. New Business**
 - None
- 16. Executive Session**
- 17. Adjournment**
 - President Carlson calls for a motion to adjourn the meeting. So moved by Comm. S. Carlson at 7:41 p.m., seconded by Comm. Nygren. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners