



Board of Commissioners / General Session Minutes

December 11, 2024 / 6:30 p.m.

1. **Call meeting to order / Roll Call / Pledge of Allegiance**
 - VP Nichols calls the meeting to order at 6:30 p.m.
 - Roll Call: President Carlson (Absent), VP Nichols (Present), Comm. S. Carlson (Present), Comm. Papritz (Absent), Comm. Nygren (Present).
 - Pledge of Allegiance.

2. **President's Report – Administration & Government Reporting (President Carlson)**

No report

3. **Public Comment**

None

4. **Meeting Minutes (Leslie Cassidy)**
 - Comm. S. Carlson makes a motion to accept the November 13, 2024 general session minutes, seconded by Comm. Nygren. Motion carried.

5. **State / County Officials / WSRA**

No report

6. **Treasurer's Report (Michelle Rieber)**
 - **November 2024 Treasurer's Report:** presented to the Board. VP Nichols calls for a motion to accept the treasurer's report, pending audit, for November 2024. So moved by Comm. Nygren, seconded by Comm. S. Carlson. Motion carried.
 - **Amortization Schedule for parking lot loan:** discussion
 - **Final Approval – Tax Levy Ordinance #24-1211001** – Comm. S. Carlson makes a motion to approve the Tax Levy Ordinance #24-1211001 as presented, seconded by VP Nichols.

Roll Call: President Carlson (Absent), VP Nichols (Aye), Comm. S. Carlson (Aye), Comm. Papritz (Absent), Comm. Nygren (Aye).
Motion carried.
 - **Expense allocations:** discussion. VP Nichols calls for a motion to approve the Expense Allocations are presented. So moved by Comm. Nygren, seconded by Comm. S. Carlson. Motion carried.
 - **General Liability Policy Renewal:** reviewed and discussed. Comm. S. Carlson makes a motion to accept the values specified in the application, seconded by Comm. Nygren. It was recommended that all properties be appraised for replacement cost.

- 7. Parks & Grounds (Comm. Nygren)**
 - Staff meeting was held on Thursday, November 21st
- 8. Building & Maintenance (VP Nichols)**
 - No report
- 9. Community Engagement, Special Events, & GPCA (Comm. S. Carlson)**
 - Recaps given on Bears/Packers Game event and upcoming events announced.
- 10. Rentals, Programs, & Marketing (Comm. Papritz)**
 - Discussed upcoming rentals and magnet with list of events for 2025
- 11. Grandwood Park Website / Newsletter (Leslie Cassidy)**
 - Website Status Report – November 2024
 - Content and deadline for January/February 2025 newsletter
- 12. Facilities Expansion Planning Committee (President Carlson)**
 - No report
- 13. Old Business**
 - None
- 14. New Business**
 - None
- 15. Executive Session**
 - None
- 16. Adjournment**
 - VP Nichols calls for a motion to adjourn the meeting. So moved by Comm. Nygren at 7:09 p.m., seconded by Comm. S. Carlson. Motion carried.

Respectfully submitted,

Leslie Cassidy
Secretary

Nancy Carlson
President, Board of Commissioners